



## Privacy Policy of AIKW e.V.

The Association of International Roll Pass Designers and Rolling Mill Engineers e.V. attaches great importance to the protection of personal data. In the collection, processing and use of your personal data, we comply with the data protection regulations, in particular the provisions of the Federal Data Protection Act of Germany (BDSG).

### Collection and processing of personal data

Personal data is any data that allows you to identify a person (for example, name, address, e-mail address).

Personal data will only be collected, processed and used by us within the framework of the applicable regulations and the tasks of the association, if these are required for membership management and for the organization of our meetings (for example, when contacting, for membership applications or registration for meetings).

The following personal data of members are stored:

- Name, first name, title
- Private address, date of birth
- Company name, company address, function in the company
- Telephone number, e-mail address

The above member data is required data; A person can only be a member of the association if they provide the association with this data for the purpose of lawful processing.

The following personal data of conference participants are stored:

- Name, first name, title
- Company name, company address
- Telephone number, e-mail address

If personal data is entered within the internet presence, this is done voluntarily. This may be the case when sending a request via a contact form or by sending an e-mail.

### Use and disclosure of personal data

Your personal data will be processed exclusively for the purpose and to the extent necessary for the achievement of these purposes.

Personal data transfers to government agencies and agencies will only be within the bounds of mandatory national law or where disclosure is required in law or law enforcement in the event of attacks on our network infrastructure. A transfer for other purposes to third parties does not take place.

## Information and right of withdrawal for data use

Personal information that has been provided to us will only be stored until the purpose for which it was entrusted to us is fulfilled. Insofar as commercial and tax retention periods must be observed, the storage period for certain data may be up to ten years.

You have the following rights:

- Information according to Article 15 (1) DSGVO
  - You have the right, upon request, to ask for confirmation of whether and which personal data of you are processed.
- Correction according to Article 16 DSGVO
  - You have the right to demand immediate correction of incorrect personal data.
- Deletion according to Article 17 paragraph 1 DSGVO
  - You have the right that your stored data are deleted if you no longer want that they are stored by us.
- Opposition according to Article 21 (1) DSGVO
  - You have the right to object to the processing of your personal data at any time for reasons that arise from your particular personal situation.

If you have given us personal data, you can have it deleted at any time. Data for billing and accounting purposes are not affected by a withdrawal / cancellation or deletion.

If you no longer consent to the storage of your personal data or if it is no longer correct, we will, upon appropriate instructions, arrange for the deletion / blocking of your data or make the necessary corrections (to the extent permitted by applicable law). Upon request, you will receive information about all personal data that we have stored about you.

Please contact our office by post or e-mail.

## Retention periods of data

The member data will be deleted no later than 1 year after termination of the membership, as far as they are no longer needed for the member administration and no legal, contractual or statutory retention periods oppose this.

Personal data of conference participants are up to max. 10 years after the last participation in a meeting or until request of deletion.

## Data Protection Officer

The processing of personal data is carried out in the AIKW only by a small circle of volunteers (less than 10 people). Therefore no data protection officer is named.

## Publication of data

In connection with the statutory events (for example, conferences / meetings, general meetings) as well as anniversaries, honors and birthdays, the AIKW publishes personal data and photos of members and / or conference participants on its homepage and transmits such data and photos to print media and electronic media. The publication / transmission of data hereby includes at most name, membership of the association and its duration, current and former functions in the association, the employer and - if necessary - age, year of birth or birthday.

## Links to other websites

As the operator of the website, AIKW has no influence on the content of linked pages. Therefore, it cannot be ruled out that content changes have been made by the operators of the respective pages that violate applicable law or our philosophy.

Links to other websites displayed on our website may collect user data if you click on it or otherwise follow the instructions. We have no control over the information that is voluntarily or involuntarily collected through third-party ads or websites. We generally recommend that you consult the privacy policies of websites if you have concerns about the collection and use of your information.

## Safety measures

The AIKW uses technical and organizational security measures to protect personal data against accidental or intentional manipulation, loss, destruction or access by unauthorized persons. The security measures are constantly being improved in line with technological developments.

## E-mails

E-mail is a fast but not always secure means of communication. It can provide opportunities for attacking sensitive content. For your own protection, you should not send confidential information openly over the Internet. For this we recommend the previous ways by mail or by fax.

## Validity and timeliness of the privacy policy

By using the online offer of the AIKW, you consent to the data processing described above.

Due to the further development of our website, the introduction of new services or the implementation of new technologies, it may be necessary to change this privacy policy. We therefore reserve the right to amend or modify the privacy policy if necessary. The change will be published here.

The current status of the privacy policy is dated 24.05.2018.